

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
December 3, 2020, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-855-774-8852; Access Code 7589919790  
OR  
IN PERSON LIMITED TO THE FIRST 13 REGISTERED  
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Deputy Mayor Doyle  
Committeeman Forsyth – conferenced in at 7:14 pm  
Committeeman Kocubinski  
Committeeman O’Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**MAYORAL PROCLAMATION IN RECOGNITION OF THE RETIREMENT OF THEODORE “BUDD” WELLS, TOWNSHIP OF NORTH HANOVER POLICE CHIEF**  
Mayor DeBaecke and Deputy Mayor Christopher Doyle honored Retired Chief Wells. His wife was presented with an award also. In addition, Sergeant Duff, on behalf of the FOP, presented the Chiefs award. Retired Chief Wells expressed his appreciation and noted it was his privilege to serve.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**  
Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**  
Proposed By: Deputy Mayor Doyle  
Seconded By: Committeeman O’Donnell

**REVIEW OF CORRESPONDENCE**

- NJ Dot Fiscal Year 2021 Municipal Aid Program – Clerk Picariello reported North Hanover Township received an award, in the amount of \$162,000.00.
- LGEF Grant Award – Clerk Picariello noted North Hanover Township’s application, under the CARES Act, was approved.

**ENGINEER’S REPORT**  
Engineer Hirsh stated the FY2018 NJDOT project was complete and was being closed out this evening. He noted the FY2020 NJDOT project paving and striping work was completed. He stated driveway apron replacements were scheduled for today. Engineer Hirsh stated he received quotes for drainage improvements for Schoolhouse Road but felt it was a little high. He would solicit new quotes.

**MINUTES FOR APPROVAL**

- November 5, 2020 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth					X	
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor DeBaecke	X		X			

• November 19, 2020 – Special Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

• November 19, 2020 – Special Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor DeBaecke	X		X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke		X	X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2020-127 Resolution Accepting Resignation of Nandor Palmai IV

**RESOLUTION 2020-127  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION  
OF NANDOR PALMAI IV**

**BE IT RESOVLED**, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Nandor Palmai IV. as a Full-Time Police Officer for the Township of North Hanover effective December 3, 2020.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Personnel File Nandor Palmai IV
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-128 Resolution Appointing a Part-Time Police Officers

**RESOLUTION 2020-128  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Police Officer Class II ~ Nandor N. Palmai IV**  
**Special Police Officer Class II ~ Roger S. Wilson**  
**Effective December 3, 2020**

**BE IT RESOLVED**, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-129 Resolution Appointing a Full-Time Police Officer

**RESOLUTION 2020-129**  
**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**APPOINTMENT OF FULL-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Full-Time Police Officer ~ Thomas Hill**

**Effective Date of Employment: 12/03/2020 at Step I**

**BE IT FURTHER RESOLVED**, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

**NON-CONSENT AGENDA**

2020-130 Resolution Authorizing Change Order #1 to Earle Asphalt Company related to the Schoolhouse Road Improvements Project

**RESOLUTION 2020-130**  
**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CHANGE ORDER #1 TO EARLE ASPHALT COMPANY RELATED TO THE SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT**

**WHEREAS**, by Resolution 2019-74, the North Hanover Township Committee awarded a Contract to Earle Asphalt Company for the Schoolhouse Road Improvements Project in the amount of \$166,813.13; and

**WHEREAS**, the Township of North Hanover has funded the project through a FY2018 NJDOT Municipal Aid Grant in the amount of \$235,000.00; and

**WHEREAS**, the contract required adjustment to reflect actual construction quantities; and

**WHEREAS**, current Change Order #1 will bring the adjusted Contract price to \$177,841.83 which is an increase to the original Contract price by 6.6% and is permitted under the Local Public Contracts Law, and the Regulations promulgated pursuant thereto, and the Township Committee deems it appropriate to authorize this Change Order, subject to and contingent upon compliance with the conditions set forth below,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Change Order #1, submitted by Earle Asphalt Company and reviewed and authorized by the Township Engineer, is approved in the amount of \$11,028.70 to be added to the contract, resulting in an adjusted contract amount of \$177,841.83; and

**BE IT FURTHER RESOLVED** that nothing herein contained shall be deemed a waiver by the Township of any claims it currently possesses, or may possess in the future, regarding this Contract, the existing insurance policy, Performance and Payment Bond, and any other rights, privileges or remedies otherwise available to it.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-131 Resolution Authorizing Pay Estimate No. Two (2) Final to Earle Asphalt Company in Connection with the Schoolhouse Road Improvement Project (2018 NJDOT)

**RESOLUTION 2020-131  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING PAY ESTIMATE NO. TWO (2) FINAL TO EARLE ASPHALT COMPANY IN CONNECTION WITH THE SCHOOLHOUSE ROAD IMPROVEMENT PROJECT (2018 NJDOT)**

**WHEREAS**, the Township of North Hanover's Engineers, Environmental Resolutions, Inc., has reviewed the Earle Asphalt Company Payment Certificate No. 2, representing the final payment in the total amount of \$34,871.17, for the Schoolhouse Road Improvement Project; and

**WHEREAS**, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of North Hanover authorize the release of final payment on voucher in the total amount of \$34,871.17 to Earle Asphalt Company, Inc.; and

**WHEREAS**, it is the intention of the Township Committee to approve the release of final payment on voucher in the amount referenced herein, in accordance with the Township Engineer's recommendations.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, that the Township authorizes the final payment in the total amount of \$34,871.17 to Earle Asphalt Company.

**BE IT FURTHER RESOLVED** that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeBaecke			X			

2020-132 Resolution Accepting Maintenance Bond for the NJDOT FY2018 Schoolhouse Road Improvements Project Phase I

**RESOLUTION 2020-132  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION ACCEPTING MAINTENANCE BOND FOR THE NJDOT FY 2018  
SCHOOLHOUSE ROAD IMPROVEMENTS PROJECT PHASE I**

**WHEREAS**, the project engineer, Joseph Hirsh, of Environmental Resolutions Inc. has inspected the improvements by Earle Asphalt Company. for the NJDOT FY 2018 Schoolhouse Road Improvements project phase I and recommended that the final payment be released due to the posting of the following:

Maintenance Bond number 82520844M by Federal Insurance Company in the amount of \$26,676.27 for the NJDOT FY 2018 Schoolhouse Road Improvements project phase I to expire two years from the date of August 1, 2020.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of North Hanover hereby authorizes the release of the final payment and performance bond to Federal Insurance Company for the NJDOT FY 2018 Schoolhouse Road Improvements project due to the posting and acceptance of the bonds cited above.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

2020-133 Resolution Authorizing Consent to New Jersey Department of Environmental Protection Permit for Burlington Preservation Associates, LLC

**RESOLUTION 2020-133  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CONSENT TO NEW JERSEY DEPARTMENT OF  
ENVIRONMENTAL PROTECTION PERMIT FOR**

**BURLINGTON PRESERVATION ASSOCIATES, LLC**

**WHEREAS**, Millstream Apartments, located at 202 Croshaw Road in the Township of North Hanover has made application to the New Jersey Department of Environmental Protection (“NJDEP”) for a Treatment Works Approval Permit concerning Block 603, Lot 10 and 29; and

**WHEREAS**, the Township Engineer has reviewed said application made by the owner Burlington Preservation Associates, LLC and has recommended execution of the same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that the Township Committee hereby consents to the proposed project and hereby authorizes the Township Engineer to execute the NJDEP Statements of Consent on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			<b>X</b>			
Committeeman Forsyth			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O’Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**DISCUSSION**

- AOC Virtual Platform – Clerk Picariello reviewed upgrades to recording/video equipment recently completed. She also informed the Committee of the AOC request for ZOOM installation. Mayor DeBaecke noted we just invested in a sophisticated system that has the same capability and feels this is an unfunded mandate. He noted in an emergent situation the AOC has the capability to address. After deliberation, there was a general consensus to have Attorney Roselli address with the Judge.
- Attorney Roselli stated final judgement was received in the affordable housing. He noted we were good until 2025.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Forsyth noted he reached out to JCPL with regards to the drainage issue on Meany Road caused by their property. He is awaiting their response.

Mayor DeBaecke noted the drive-thru tree lighting tomorrow evening at 7pm.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

**EXECUTIVE SESSION RESOLUTION**

2020-134 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Administration Personnel Matter, Upper Freehold Contract Matter, Police Contract Matter, Personnel Matters, Contract Negotiation and Litigation matters

**RESOLUTION 2020-134  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Administration Personnel Matter, Upper Freehold Contract Matter, Police Contract Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeBaecke			X			

**MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION 7:48 pm**

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman O'Donnell

*Respectively submitted,*

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***Mary Picariello, RMC/CMR/CTC  
Township Clerk***